Enroll in Classes in SOLAR

You will use SOLAR to search for and register for classes and to print your weekly schedule.

- From the SOLAR Home Page, under **Student Records & Registration**, click **Enrollment**

  ![SOLAR Home Page](image)

  **Click Enrollment: Add Classes**

  ![Add Classes](image)

  **Select the Term and click Continue**

  ![Select Term](image)

  **Click Search to find a class**

  Or, if you know the 5-digit **Class Number** enter it
Class Search

1. Select classes to add

- Select SUNY at Stony Brook as the Institution
- Select the Term
- Select the Course Career
- Select the Campus
- Select Search for Classes
- Click Go

Select the Department

- Choose a Course Subject
- Select the 3-digit Course Number
- Show Open Classes Only will be selected by default. You may unselect it if you wish to see both open and closed classes.

Note that you can refine your search even more by selecting the meeting time, day of week, etc.

Click Search
A list of classes will be displayed with the days of the week and other class information.

Click **View All Sections**

Note the **Status** symbol next to each class – Open, Closed or Waitlist.

Click the **Select Class** button next to the class that you want to enroll in

You may be able to change the **Class Preferences**

Click **Next**
The class is added to your Enrollment Shopping Cart.

You can repeat the previous steps and add more classes.

You can delete a class from your shopping cart by clicking the Trash Can icon.

When you are ready click Proceed to Step 2 of 3.

You are not enrolled yet!

Click Finish Enrolling.
The results are displayed. Make sure that you check the messages and you are successfully enrolled in each class.

Click My Class Schedule to view and print your schedule.
Print Your Weekly Schedule

Select **Weekly Calendar View** to view your schedule in a grid format.
Select the **week** and **start/end times** that you would like to display.

Scroll down and click **Printer Friendly Page**
Then click the **Printer** button on your browser toolbar to print this page.

---

### My Class Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday Jan 28</th>
<th>Tuesday Jan 29</th>
<th>Wednesday Jan 30</th>
<th>Thursday Jan 31</th>
<th>Friday Feb 1</th>
<th>Saturday Feb 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CHE 487 - T01</td>
<td>CHE 487 - T01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:00AM</td>
<td>Tutorial</td>
<td></td>
<td>Tutorial</td>
<td>Tutorial</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8:20AM - 9:40AM</td>
<td></td>
<td>8:20AM - 9:40AM</td>
<td>8:20AM - 9:40AM</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Old Chemistry Bldg. 319</td>
<td></td>
<td>Old Chemistry Bldg. 319</td>
<td>Old Chemistry Bldg. 319</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9:00AM</td>
<td></td>
<td>CHE 487 - T01</td>
<td>MAT 126 - R05 Recitation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>9:20AM - 10:40AM</td>
<td></td>
<td>9:35AM - 10:30AM</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Melville Library N3083</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

p. 6
4/20/2009
Drop Classes

From the SOLAR Home Page, under **Student Records & Registration**, click **Enrollment**

Click **Enrollment: Drop Classes**

Select the **Term** and **Continue**

Select the class and **Click Drop Selected Classes**
Don’t forget to check the messages to make sure that you successfully dropped the class.
Home/Sign Out

To return to the SOLAR Home page always click the **Home** link at the top of the page. When you are finished working in SOLAR don’t forget to **Sign out**!