Permanent Pen

When you **Reply with History** or **Reply to All with History** you can type your comments directly in the text of the original message. To make your comments stand out, use the **Permanent Pen**.

**First, you have to set your permanent pen style:**

- Type your reply
- Select the text and change the font color and make it bold
- With the text selected, click the **Text** menu, choose **Permanent Pen > Set Permanent Pen Style**

Now anytime you want to use Permanent Pen to reply just click the **Text** menu, choose **Permanent Pen > Use Permanent Pen** and start typing.